

Charlestown Mall

Box 12

Document 1

Charlestown

FACTORY OUTLETS CENTER

A GAETANO ASSOCIATES DEVELOPMENT • 311 TURNER STREET, UTICA, NEW YORK 13501 • 315-724-8175

January 12, 1988

Mr. Orville Leonardson
Academy at Southgate Condominiums
10 Foery Drive, Unit 204
Utica, New York 13501

Dear Mr. Leonardson:

Earlier today you requested supporting documentation on Invoice No. 2301, June 29, 1987, from Charlestown to the Academy at Southgate CAM account, for labor charges as of December 31, 1986.

The labor charges at December 31, 1986, as listed on Invoice No. 2301 were:

October 1986	-	\$ 878.23
November 1986	-	687.77
December 1986	-	1009.88
		<u>\$2575.88</u>

I have enclosed copies of the labor distribution summaries prepaid by Charlestown for the above months.

The following payments were made by the Academy to Charlestown for the above labor charges. They were:

Academy Check No.	Date	Amount
1153	12-31-86	\$1541.68 (Includes \$663.45 over-payment, see below)
1160	1-27-87	687.77
		<u>\$2229.45</u>
Less Overpayment		(663.45)
		<u>\$1566.00</u>

The December 31, 1986 check inadvertently included the already paid \$663.45 amount for September wages. As indicated by the enclosed letter from Sinopoli & Sinopoli, C.P.A.'s for the Academy at Southgate CAM Association, this amount was properly taken care of in 1987 by Charlestown & the Academy CAM account.

Therefore, the \$1034.20 billed to, and paid by the Academy to Charlestown on July 1, 1987, was incorrect by \$24.32. If necessary, this amount can be transferred to the Academy from Charlestown by contacting Jeannette at CRM in Rome, NY, 337-1401. As indicated on the December 1986 Labor Distribution, The Academy should have been billed \$1009.80, not \$1034.20, as listed on Invoice No. 2301, June 29, 1987.

Very truly yours,

GAETANO ASSOCIATES d/b/a Charlestown

John N. Kinney
Accountant
JNK:gm

SINOPOLI & SINOPOLI

Certified Public Accountants

Suite.1010, 500 South Salina Street · Syracuse, New York 13202 · Telephone 315-474-7500

V. James Sinopoli, Jr. Joseph M. Sinopoli

March 10, 1987

Ms. Jeanette Scaccia
CRM Rental Management
117 West Liberty Street
P.O. Box 269
Rome, New York 13440

Dear Jeanette:

Re: Academy at Southgate Condominium

During the course of my audit as of December 31, 1986, I noted an overpayment to Charlestown of \$155.26. Therefore, please deduct this amount from your next payment to them.

Should you have any questions, please call me.

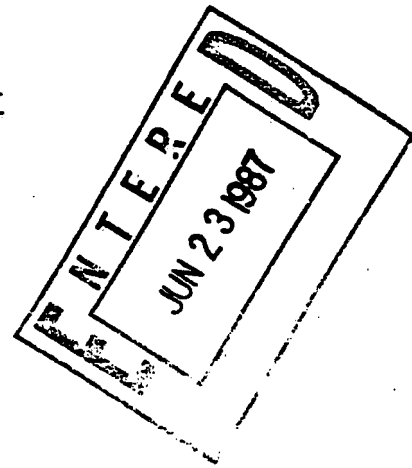
Very truly yours,

SINOPOLI & SINOPOLI

Joseph M. Sinopoli

JMS/cag

cc: David H. Chrismer
John Kinney



CHARLESTOWN OWES ACADEMY AT SOUTHGATE \$155.26

THIS WAS OVERPAYMENT OF PAYROLL REIMBURSEMENTS